

- (2) Subject to subrule (3), the Higher Courts costs scale in respect of work done on or after 1 January 2021 is set out in the following table.

<b>Higher Courts costs scale</b>		
<b>Item</b>	<b>Description</b>	<b>Amount</b>
<b>Documents</b>		
1	Drawing any document of importance, other than documents mentioned under item 2, 10 or 11 (including original and the lawyer's file copy).	\$37.50—for each ¼ page.
2	Drawing proofs, indices, formal lists, extracts from other documents, lists of authorities, or other formal documents (including original and the lawyer's file copy).	\$19.00—for each ¼ page.
3	Engrossing documents, when copying or scanning is not appropriate (including original and the lawyer's file copy).	\$5.50—for each ¼ page.
4	Perusing documents (including electronic documents).	a range between \$2.75 and \$10.75—for each ¼ page.
5	Examining documents (including electronic documents), when a perusal is not justified.	\$0.70—for each ¼ page.
6	Documents produced by copying or scanning, or receiving emails, faxes or any other electronic transmissions.	\$0.40—for each sheet.
<b>Attendances and Communications</b>		
7	Attendances and oral communications, whether personal or by electronic communication, including attendances to swear or take affidavits.	Either: (a) for each 6 minute unit by a lawyer involving skill—\$40.00; (b) for each 6 minute unit by a lawyer not involving skill—\$24.00; (c) for each 6 minute unit by a non-lawyer employed or engaged by a lawyer—\$19.00; or (d) for arranging appointments, including all work involved—\$27.00 per person.
8	Attending hearings, including preparation, and when not attending as instructing lawyer for counsel.	Either: (a) for an ordinary hearing—\$200.00; or (b) if protracted (beyond 5 units), for each 6 minute unit of hearing time—\$40.00.
9	Filing or delivery of documents other than <u>personal service</u> , when no other attendance is properly allowable.	\$27.00.
<b>Correspondence</b>		
10	Correspondence, including original to send and the lawyer's file copy, and the ordinary postal or transmission expenses—whether sent by letter, email, SMS or fax.	\$27.00—for each ¼ page.
11	Circular correspondence, including original to send and the lawyer's file copy, and the ordinary postal or transmission, expenses—after the first.	\$13.50—for each letter, including copying for subsequent pages (regardless of the number of pages).
<b>Miscellaneous</b>		
12	Paying disbursements by whatever means and including all work and associated expenses.	\$27.00.
13	Preparation of Pleadings Books, Tender Books, Application Books, Appeal Books and Briefs, including indices, pagination and binding.	\$2.00—for each page.
14	Lump sum on a default judgment.	\$2,731.00.

- (3) The tables in subrules (1) and (2) are subject to the notes in rule 4.

63. In Schedule 6, subrule 4 (1) is amended by deleting “table in rule 3 (1) is” and substituting “tables in subrules 3 (1) and (2) are”.
64. In Schedule 6, subrule 4 (5) is amended by deleting “table in rule 3 (1)” and substituting “tables in subrules 3 (1) and (2)”.
65. The index to Schedule 7 is amended by inserting “Form 26—Guardian Certificate” after “Form 25—Notice of Change of Address for Service”.
66. In Schedule 7, Form 26 Guardian Certificate is inserted as follows: